

Location: Snohomish Aquatic Center

Status: Non-exempt, Part Time, on call, as needed

Hourly Rate: \$18.00 - \$21.00

POSITION SUMMARY: Responsible for providing an exceptional experience to aquatics competition competitors, coaches, and spectators by delivering precise execution of Timing System Operator and/or Scoreboard Operator duties during swim meets.

RESPONSIBILITIES

- Assist in setup and removal of timing system components, and quickly replace components if necessary during events
- Provide effective and efficient technical support during the operation of swim meets of various sizes by operating the meet management and/or scoreboard computer (Colorado Timing System 6)
- Data entry – input and maintain the master score sheet. Prints and disseminates results, awards, and award labels as necessary
- In the event the of an equipment malfunction or failure manually record results and disseminate as necessary
- Adhere to facility standards including safety and cleanliness standards
- Attend staff meetings and trainings related specifically to competitive events
- Follow policies and procedures, including those related to medical situations and emergencies
- Maintain competition scoring equipment
- Other duties as assigned

SKILLS AND QUALIFICATIONS

- Knowledge of aquatics competitions – including meet management, scoring systems, and the various roles/duties performed to ensure event success
- Attention to detail and a high level of accuracy
- Multitasking
- Excellent customer service
- Exceptional interpersonal and problem solving skills – politeness, confidence, tact, patience, and diplomacy while dealing with complex problems
- Ability to positively adapt to a constantly changing environment
- Ability to work effectively under tight time constraints and in a high pressure situations
- Work effectively with people of different background, abilities, opinions and perceptions
- Computer skills and knowledge of office software packages
- Minimum age 18

PHYSICAL REQUIREMENTS

- Ability to lift up to 50 lbs
- Ability to sit for extended periods of time
- Ability to clearly see across the width of the competition course, approximately 85 feet

EDUCATION AND EXPERIENCE

- 6 months customer service or related experience
- Prior aquatics competition scoring system experience. Experience with Hy-Tek Meet Manager and Colorado Timing Systems preferred